

Client Portal Settings

The **Client Portal** allows your customers and their authorized employees to electronically access or view certain aspects of their account or contract with your company. This portal access includes information on **Jobs**, **Estimates**, **Invoices**, and **Equipment**.

Contact Info:	Billing Address:	Service Address:
Customer Number: 1	9001 Highway 55	9001 Highway 55
Contact name: Natalya Maaniko	Plymouth	Plymouth
Phone: 16514632966	MN	MN
Email: nataliya@coolair.com	55441	55441
	Untied States	Untied States

To enable your Client Portal and create credentials for your clients to access this, go to **Settings > Client**.

IndusTrack | MAP | CUSTOMER | ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. | REPORTS

Client Portal Access Settings

Enable Client Portal

SAVE

Client

Portal Access Settings

Portal Access

Client Settings expands to 2 specific client portal settings:

- Portal Access Settings
 - From this settings page, enable your Client Portal.
- Portal Access
 - From this page, create and manage your clients' login credentials to access the Client Portal.

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