Equipment Lists

To set up your equipment list go to **Settings > Inventory > Equipment**.

| E Membership | | | | | | | | | | | |
|-----------------|----|-------------|-------------|---------|----------|--------|--------------|--------------------|------------|----------------------------|---------|
| eg membership | | | | | | | | | | / | |
| 🖶 Inventory 🔫 | Se | arch | | Q | | | | | | ACI | FIONS + |
| | | Name 🕈 | | SKU | Manufa | cturer | Model | Vendor | Sale Price | | |
| Inventory list | | Equipment T | ester | equip90 | Industra | ack | Indusequip90 | Industrack | \$770.00 | | : |
| Equipment 🚽 | | Power Gener | ator 25 KVA | EQ 8000 | Himatsu | | JHK-BOFR | Himatsu | \$585.00 | | ÷ |
| Warehouses | | Power Gener | ator 75 KVA | EQ 9000 | Himatsu | ı. | JHK-45FR | Hondra | \$1,475.00 | | ÷ |
| Vendors | | | | | | | | Items per page: 25 | 1 – 3 of 3 | $ \langle \rangle \rangle$ | >1 |
| Purchase orders | | | | | | | | | | | |
| Markups | | | | | | | | | | | |

The Equipment Lists

The Equipment Page defaults to the **Equipment list/table** which contains all of the equipment records that have an **Active** status. Information about the equipment items that you hold in inventory for sale to customers is shown in this table.

This is also the page where an equipment record is created, deactivated and assigned to PriceBooks.

| IndusTrack MAP | CUSTOME | R ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. | REPORTS | | | 207 | ₽ 0 | \$ @ |
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| Membership | | Search | | | Q | | | | | | | ACTION | N5 + |
| H Inventory | × | Name * | | | SKU | Manufa | cturer | Model | Vendor | Sale Price | | | |
| Inventory list | | Equipment T | ester | | equip90 | Industra | ack | Indusequip90 | Industrack | \$770.00 | | | £. |
| Equipment | | Power Gene | rator 25 KVA | | EQ 8000 | Himatsu | 1 | JHK-30FR | Himatsu | \$585.00 | | | ŧ. |
| Warehouses | | Power Gene | rator 75 KVA | | EQ 9000 | Himatsu | I. | JHK-45FR | Hondra | \$1,475.00 | | | ÷., |
| Vendors | | | | | | | | | Items per page: 25 | • 1 - 3 of 3 | < < | > | > |
| Purchase orders | | | | | | | | | | | | | |
| Markups | | | | | | Active Equipr | nent Re | cords List | | | | | |
| PriceBooks | ٢ | | | | | | | | | | | | |

When an equipment record is deactivated, its profile is moved to the Inactive Equipment Records list.

The equipment page that shows the Inactive Equipment Records list is the page where records are reactivated and deleted.

| IndusTrack MAP | CUSTOME | R ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. | REPORTS | | | 207 | |) ‡ @ |
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| Membership | | Search | | | Q | | | | | | | ACTI | ONS 👻 |
| H Inventory | ~ | Name ↑ | | SK | | Manufacturer | | Model | Vendor | Sale Price | | Activ | 0143 * |
| Inventory list | | Equipment T | ester | | uip90 | Industrack | | Indusequip90 | Industrack | \$770.00 | | | |
| Equipment | | | | | | | | | Items per page: 2 | 5 💌 1 – 1 of 1 | < | $\langle \rangle$ | \geq |
| Warehouses | | | | | | | | | | | | | |
| Vendors | | | | | _ | | | | | | | | |
| Purchase orders | | | | | Ir | nactive Equipm | ent Reco | ords List | | | | | |
| Markups | | | | | | | | | | | | | |
| PriceBooks | ¢ | | | | | | | | | | | | |

To switch between tables, click the Actions button and select to view the other table (Show Active or Inactive Items).

| IndusTrack | MAP | CUSTOME | R ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. REF | ORTS | | | 2074 📮 😯 🌼 |
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| E Membersh | qir | | Search | | | Q | | | | | | ACTIONS + |
| 🚆 Inventory | | ~ | Name 1 | | | SKU | M | anufacturer | Model | Vendor | Sale Price | + Add new Equipment |
| Inventory list | | | Power Gene | rator 25 KVA | | EQ 80 | юо ні | imatsu | JHK-30FR | Himatsu | \$585.00 | Assign to PriceBook |
| Equipment | | | Power Gene | rator 75 KVA | | EQ 90 | 00 Hi | imatsu | JHK-45FR | Hondra | \$1,475.00 | O Make Inactive |
| Warehouses | | | | | | | | | | Items per page: 2 | 5 💌 1 – 2 of 2 | Show Inactive Items |
| Vendors | | | | | | | | | | | | |
| Purchase orde | ers | | | | | | | | | | | |
| Markups | | | | | | | | | | | | |
| | | | | | | | | | | | | |

Using the Equipment tables

Both the Active and Inactive tables have 7 columns:

- Name This refers to the name you have given the equipment.
- SKU This refers to the assigned equipment code.
- Manufacturer This refers to the maker or producer of the equipment.
- Model
- · Vendor This refers to the supplier/distributor of the equipment.
- Sale Price This refers to the selling price or the price quoted to customers.
- Action Button (3-dot menu)
 - For the Active Equipment table Used to create, edit or deactivate equipment or assign to PriceBooks.
 - For the Inactive Equipment table Used to reactivate equipment.

| IndusTrack MAP | CUSTOMER | ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. | REPORTS | | | 207] 📮 | 0 0 0 |
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| Membership | | Search | | | Q | | | | | | | TIONS - |
| 🗮 Inventory | × | Name * | | | SKU | Manufa | cturer | Model | Vendor | Sale Price | | |
| Inventory list | | Equipment To | ester | | equip90 | Industr | ack | Indusequip90 | Industrack | \$770.00 | | ÷ |
| Equipment | | Power Gener | rator 25 KVA | | EQ 8000 | Himats | J | JHK-30FR | Himatsu | \$585.00 | | ÷ |
| Warehouses | | Power Gener | rator 75 KVA | | EQ 9000 | Himats | u i | JHK-45FR | Hondra | \$1,475.00 | | ÷ 1 |
| Vendors | | | | | | | | | Items per page: 25 💌 | 1 – 3 of 3 | < < : | > > |
| Purchase orders | | | | | | | | | | | | |
| Markups | | | | | | | | | | | | |

Sort the Equipment list

Sort the list according to equipment name or SKU. Click on the column header (either Name or SKU) to sort the list according to the preferred field. This works for both tables.

| IndusTrack MAP | CUSTOMER | ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. | REPORTS | | | 207 | 0 | \$ @ |
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| E Membership | | Search | | | Q | / | | | | | | ACTION | JS - |
| H Inventory | ř | Name | | | SKU 🕈 | Manufa | turer | Model | Vendor | Sale Price | | | |
| Inventory list | | Power Gener | ator 25 KVA | | EQ 8000 | Himatsu | | JHK-30FR | Himatsu | \$585.00 | | | ÷ |
| Equipment | | Power Gener | ator 75 KVA | | EQ 9000 | Himatsu | | JHK-45FR | Hondra | \$1,475.00 | | | £ |
| Warehouses | | Equipment Te | ester | | equip90 | Industra | ck | Indusequip90 | Industrack | \$770.00 | | | ŧ. |
| Vendors | | | | | | | | | Items per page: 25 | ▶ 1 - 3 of 3 | < < | > | > |
| Purchase orders | | | | | | | | | | | | | |
| Markups | | | | | | | | | | | | | |

Search Bar

Use the search bar to quickly find an equipment record from the list. This is helpful if you have a long list. You can do a search using the equipment name or SKU. Key in the information you are looking for on the search bar and matching information will populate the table. This works for both tables.

| IndusTrack MAP | CUSTOM | IER ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. | REPORTS | | | 207 | 🖵 😧 🌼 🤅 |
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| E Membership | | Search | | | 9 | | | | | | | ACTIONS + |
| H Inventory | • | Search | | | 4 | | | | | | | ACTIONS + |
| | | Name | | | SKU 🕈 | Manufa | cturer | Model | Vendor | Sale Price | | |
| Inventory list | | Power Gen | erator 25 KVA | | EQ 8000 | Himatsu | | JHK-30FR | Himatsu | \$585.00 | | ÷ |
| Equipment | | Power Gen | erator 75 KVA | | EQ 9000 | Himatsu | | JHK-45FR | Hondra | \$1,475.00 | | ÷ |
| Warehouses | | Equipment | Tester | | equip90 | Industra | ick | Indusequip90 | Industrack | \$770.00 | | ÷ |
| Vendors | | | | | | | | | Items per page: 25 | ▼ 1-3 of 3 | < < | > > |
| Purchase orders | | | | | | | | | | | | |
| Markups | | | | | | | | | | | | |

List Per Page

For both tables, select the number of equipment records to be displayed per page. Options to choose from are 10, 25, 50, and 100. Use the Previous and Next buttons to move from one page to another (if there is more than one page).

| IndusTrack | MAP | CUSTOMER | ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. | REPORTS | | | 207 | 0 | 2 ھ |
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| and inventory | , | | Name 🕈 | | | SKU 🕈 | Manufa | cturer | Model | Vendor | Sale Price | | | |
| Inventory list | t | | Power Gener | rator 25 KVA | | EQ 8000 | Himats | u l | JHK-B0FR | Himatsu | \$585.00 | | | |
| Equipment | | | Power Gener | rator 75 KVA | | EQ 9000 | Himats | J | JHK-45FR | Hondra | \$1,475.00 | | : | |
| Warehouses | | | Equipment T | ester | | equip90 | Industri | ack | Indusequip90 | Industrack | \$770.00 | | - | |
| Vendors | | | | | | | | | | Items per page: 25 | ▼ 1-3 of 3 | < < | > > | L |
| Purchase ord | iers | | | | | | | | | | | | | |
| Markups | | | | | | | | | | | | | | |

Actions button

For the Active Equipment table, this button is used to create or deactivate a vehicle, assign it to Pricebook, and move it to the inactive list.

| IndusTrack | MAP | CUSTOMER | ESTIMATES | SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK P.O. | REPORTS | | | 🌉 🗅 🛛 💠 🤅 |
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| Membershi | iip | | | | | | | | | | 1 STOLIS |
| 🗮 Inventory | | ~ | Search | | | Q | | | | | ACTIONS + |
| | | | - Name | | | SKU 🕈 | Manufacturer | Model | Vendor | Sale Price | + Add new Equipment |
| Inventory list | | | Power Gener | rator 25 KVA | | EQ 8000 | Himatsu | JHK-30FR | Himatsu | \$585.00 | Assign to PriceBook |
| Equipment | | | Power Gene | rator 75 KVA | | EQ 9000 | Himatsu | JHK-45FR | Hondra | \$1,475.00 | Make Inactive |
| Warehouses | | | Equipment T | ester | | equip90 | Industrack | Indusequip90 | Industrack | \$770.00 | 💐 Show Inactive Items |
| Vendors | | | | | | | | | Items per page: 25 💌 | 1 – 3 of 3 | |
| Purchase order | rs | | | | | | | | | | |
| Markups | | | | | | | | | | | |
| PriceBooks | s | < | | | | | | | | | |

For the Inactive Equipment table, this button is used to reactivate and delete equipment and return to the active list.

| IndusTrack MAP | CUSTOM | ER ESTIMATE | S SCHEDULE | INVOICES | TIMESHEET | SNOWTRACK | P.O. | REPORTS | | | 🌌 🖵 😯 🌣 |
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| E Membership | | - | | | Q | | | | | | ACTIONS |
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| Inventory list | | 🖌 Equipme | nt Tester | ec | quip90 | Industrack | | Indusequip90 | Industrack | \$770.00 | a Delete |
| Equipment | | | | | | | | | Items per page: 25 | ▼ 1-1 of 1 | Show Active Items |
| Warehouses | | | | | | | | | | | |
| Vendors | | | | | | | | | | | |
| Purchase orders | | | | | | | | | | | |
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