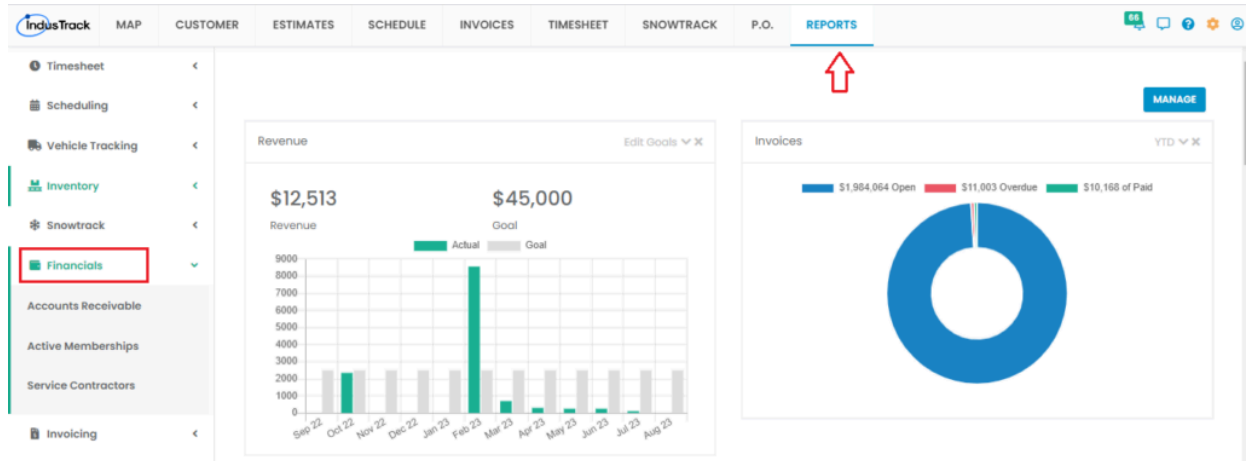


Financials Report

In this section, you can find reports on Accounts Receivable, Active Memberships and Service Contractors.

To access Financials Report, go to **Reports** from the top menu>click **Financials**.



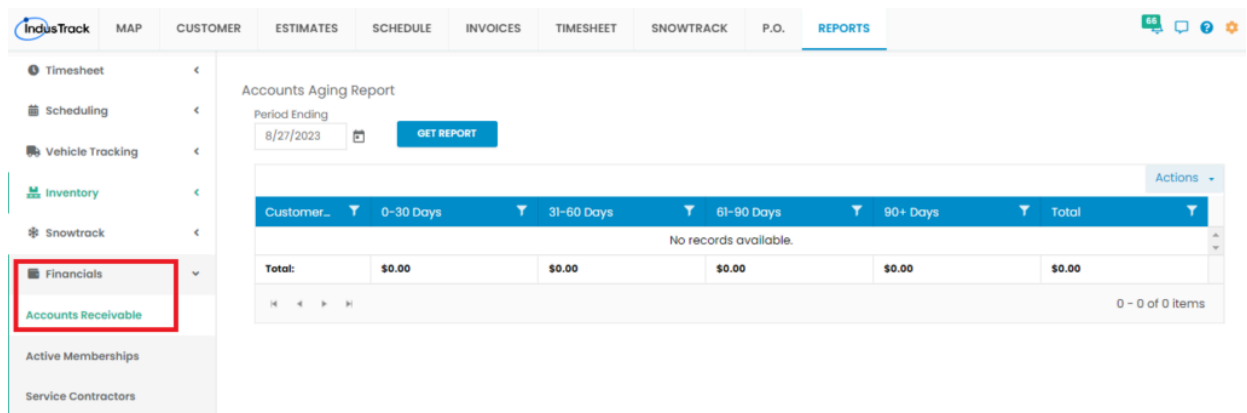
Under Financials, a drop-down option will show its sub categories for the reports you want to see:

- Accounts Receivable – aging accounts of the customers for receivables
- Active Memberships – customers who have active and expired memberships
- Service Contractors – Active and expired service contracts for your customers

Accounts Receivable Report

- You can find in this report a summary of all aged accounts of a customer on a specific period:
 - Customer
 - 0-30 days
 - 31-60 days
 - 61-90 days
 - 90+ days
 - Total

Go to **Reports** Menu on the top>Click **Financials**>Click **Accounts Receivable**



Getting the Accounts Receivable Report:

- On the **Period Ending Field**, set the date
- Click **Get Report**

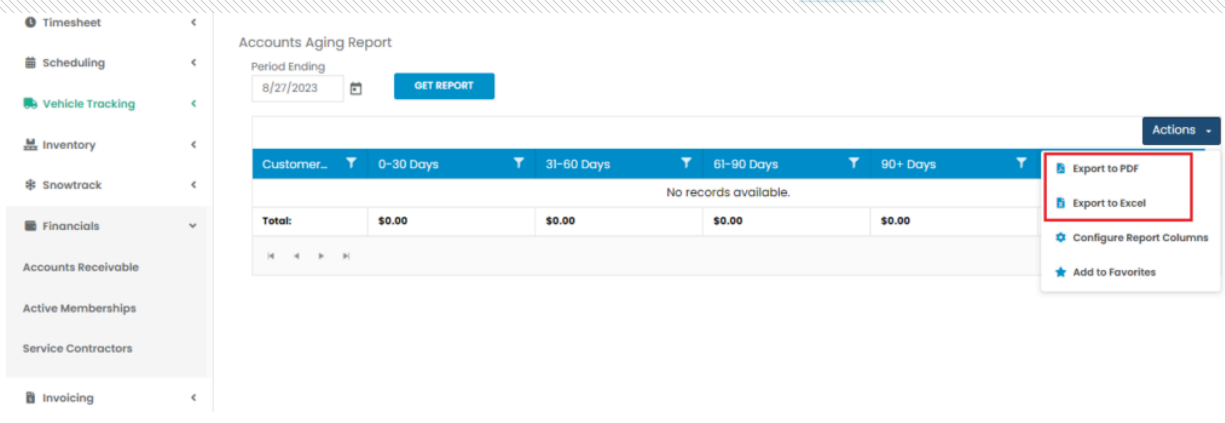
The screenshot shows the IndusTrack software interface. The top navigation bar includes 'MAP', 'CUSTOMER', 'ESTIMATES', 'SCHEDULE', 'INVOICES', 'TIMESHEET', 'SNOWTRACK', 'P.O.', and 'REPORTS'. The left sidebar lists various modules, with 'Financials' and 'Accounts Receivable' highlighted in red. The main content area displays the 'Accounts Aging Report' for the period ending 8/27/2023. A red arrow points to the 'GET REPORT' button. Below the report title, there are columns for 'Customer...', '0-30 Days', '31-60 Days', '61-90 Days', '90+ Days', and 'Total'. The report shows 'No records available' for the current period.

0-30 Days	31-60 Days	61-90 Days	90+ Days	Total
\$0.00	\$0.00	\$0.00	\$204.32	\$204.32
\$0.00	\$0.00	\$0.00	\$61,894.99	\$61,894.99
\$1,476.00	\$361.62	\$0.00	\$369.00	\$2,206.62
\$0.00	\$304.06	\$0.00	\$688.00	\$992.06
\$0.00	\$0.00	\$0.00	\$0.40	\$0.40
\$0.00	\$0.00	\$0.00	\$370.00	\$370.00
\$1,791.00	\$5,912.11	\$1,744.38	\$5,249,751.26	\$5,259,198.75

- You can see all the amounts that are receivable on each period.
- At the end of each row, is the total amount of each period.
- On the last column, you can see the overall Total of all the accounts receivables for all aged accounts, all period.
- Click **Export to Excel** or **Export to PDF** to download the report to your computer. Either way, you can completely see the details on the report.

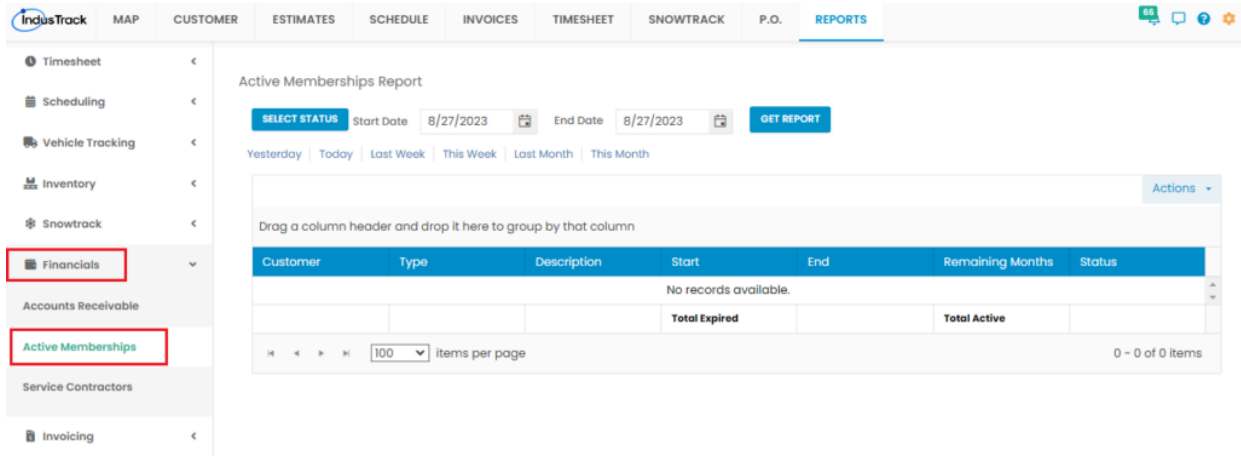
Active Memberships Report

- You can find in this report the customers who have active and expired membership on a specific period:
 - Customer
 - Type
 - Description
 - Start
 - Remaining Months

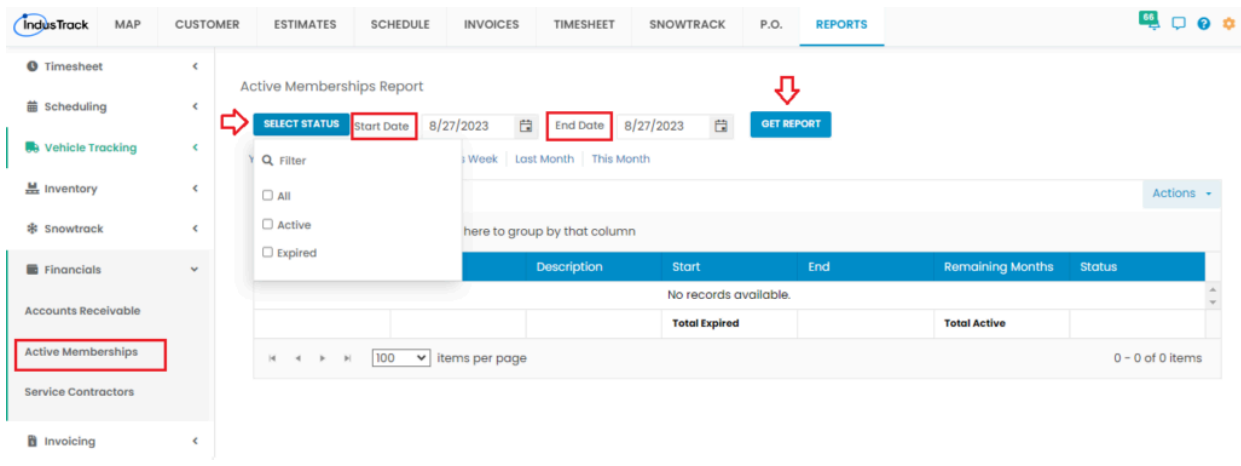


- Status

Go to **Reports** Menu on the top>Click **Financials**>Click **Active Memberships**



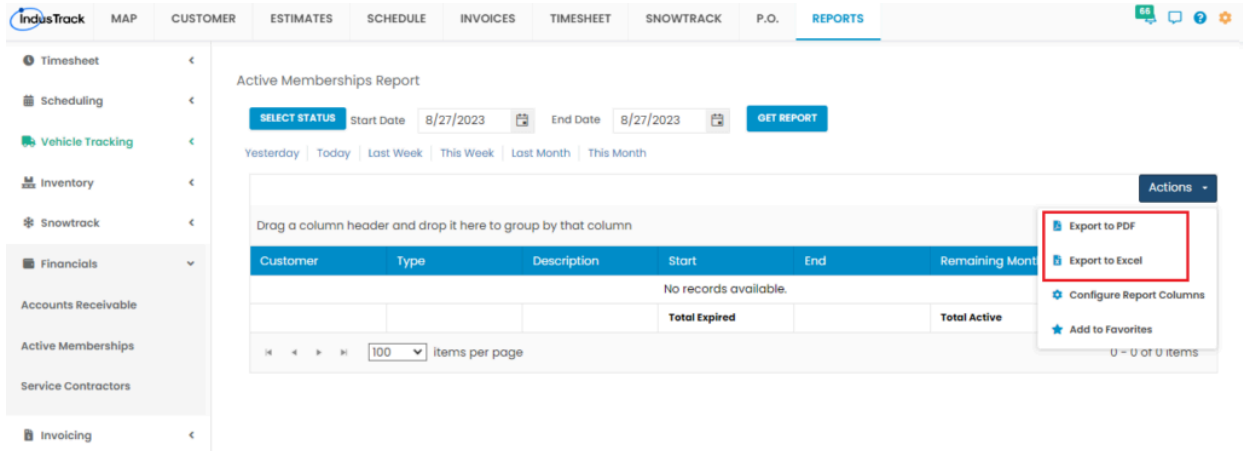
Getting the Active Memberships Report:



- You can **Select All** or select a **specific status** of the membership

- Active
- Expired
- Set the **Start Date**
- Set the **Ending Date**
- Click **Get Report**

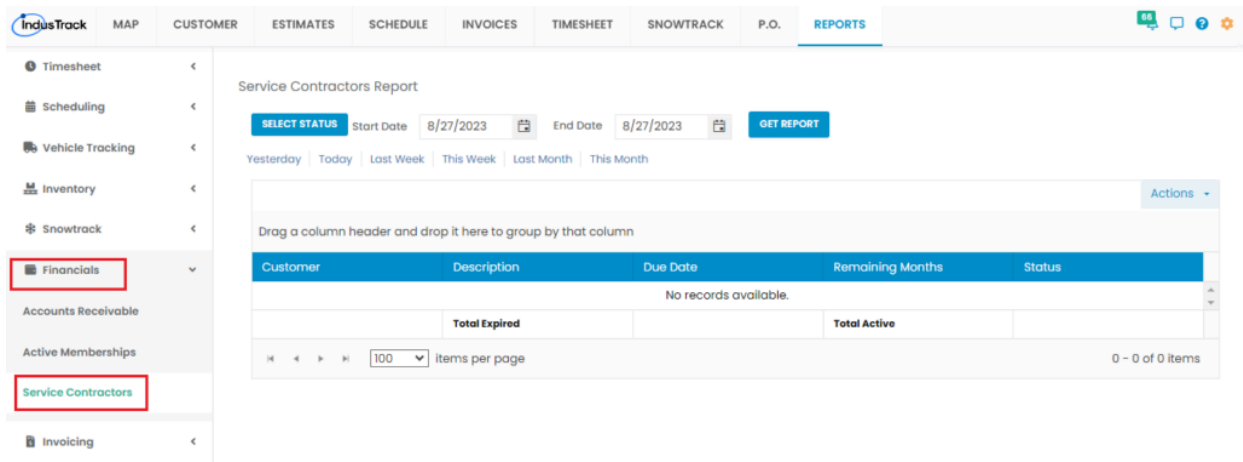
- Click **Export to Excel** or **Export to PDF** to download the report to your computer. Either way, you can completely see the details on the report.



Service Contractors Report

This report will provide you with records of active and expired service contracts for your customers.

Go to **Reports** Menu on the top>Click **Financials**>Click **Service Contractors**



Getting the Service Contractors Report:

- Select the **Status** of the Report you want to view
 - You can **Select All** or select a **specific** status.
 - Active
 - Expired
 - Set the **Start Date**
 - Set the **Ending Date**
 - Click **Get Report**

Service Contractors Report

SELECT STATUS Start Date 8/27/2023 End Date 8/27/2023 GET REPORT

Filter

- All
- Active
- Expired

here to group by that column

Description	Due Date	Remaining Months	Status
No records available.			
Total Expired		Total Active	

100 items per page 0 - 0 of 0 items

- Click **Export to Excel** or **Export to PDF** to download the report to your computer. Either way, you can completely see the details on the report.

IndusTrack MAP CUSTOMER ESTIMATES SCHEDULE INVOICES TIMESHEET SNOWTRACK P.O. REPORTS

Service Contractors Report

SELECT STATUS Start Date 8/27/2023 End Date 8/27/2023 GET REPORT

Yesterday Today Last Week This Week Last Month This Month

Drag a column header and drop it here to group by that column

Customer	Description	Due Date	Remaining Months	St
No records available.				
Total Expired		Total Active		

100 items per page 0 - 0 of 0 items

Actions

- Export to PDF
- Export to Excel
- Configure Report Columns
- Add to Favorites